## Acknowledgement of Photographer and Videographer University Chapels Sewanee, Tennessee

Below you will find a copy of our wedding photography and videography policy for the University's Chapels. It is imperative that these rules are respected and followed.

Please forward this form to your photographer and videographer and ask them to fill out this form and return it to the address listed below.

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Chapel policy does not allow flash photography of any kind during the ceremony. The use of flash, artificial lights, and shutter clicking interrupts and destroys the sanctity of worship. At the end of the ceremony, it is permissible for the photographer to stand in the narthex and take photos of the couple as they process out of the church. The officiant has the final authority on all matters concerning photography and videography.

All pre-liturgy photographs taken inside the Chapel must be concluded no less than 45 minutes prior to the beginning of the service. All photographs made in the Chapel must be of a sacred nature only.

Video taping of the service may be done provided the camera is stationary, capable of running without a camera operator, and does not require the use of distracting lights. Please note, no portable microphones may be used.

By signing below, I hereby acknowledge that I have read the contents of the wedding photography and videography guidelines established for the University Chapels, and I understand that the wedding is a worship service, which is conducted according to the practice and tradition of the Episcopal Church. I further acknowledge understanding, acceptance, and my commitment to comply with the guidelines regarding the use of photographic equipment during the wedding service. Failure to comply may result in the service being halted by the priest, and may also result in the photographer being banned from future weddings.

Signature	Date	
Name and Address of Company		
Phone Number	Email Address	
Name of Couple	Date of Wedding	